

**Year 6 Graduation Dinner and Disco  
Tuesday 10 December**

Dear Parents and Carers

As part of the 2024 Year 6 Graduation farewell activities, we are pleased to announce that the Year 6 Graduation Dinner and Disco will be held at Raiders Belconnen on Tuesday 10 December 2024.

**Details of the excursion are as follows:**

<b>Location</b>	Raiders Belconnen, 155 Hardwick Cres Holt
<b>Year Group Participating</b>	Year 6 – Dinner and Disco Year 5 – Disco only
<b>Date</b>	Tuesday 10 December 2024
<b>Time</b>	6:00pm – 8:30pm
<b>Anticipated number of students attending</b>	60 – Year 6 50 - 80 – Year 5
<b>Anticipated number of staff attending</b>	10
<b>Cost</b>	<b>The cost of the fun day has been generously subsidised by the P&amp;C and profits from the Year 6 Market Day</b>
<b>Notes Due</b>	Friday 29 November 2024

*There has been a risk assessment prepared for this excursion and is available for viewing at the school.*

Kind Regards  
Bec Naughton, Andrew Gibson, James Keeley  
19 November 2024

## Year 6 Graduation Dinner and Disco Tuesday 10 December

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the Year 6 Graduation dinner and disco on Tuesday 10 December. I understand that he/she will be in the care of Macgregor Primary School staff for the event, and I have read and understood the information below.

I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

Have there been any changes in your child's medical status since you last provided the school medical information?

Yes  No

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes  No

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes  No

If yes, please provide these details

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Please provide the following information:

<b>Emergency contact name and phone number</b>	Name:	Number:
<b>Dinner Option (Please circle one)</b>	<b>Option 1</b> Chicken tenders and chips	<b>Option 2</b> Fish and chips
	<b>Option 3</b> Lasagne and chips	<b>Option 4</b> Ham and cheese pizza with chips

Name of Parent/Carer: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you complete the permission form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.